

## Exhibitor Order Form



GREATER MILWAUKEE  
**Golf Show**

Wisconsin State Fair Park  
Exposition Center  
March 13-15, 2020

**Contact Jessica with questions:**

email Jessica@WolfRiverExpo.com

phone 920.540.8973

QUANTITY	DISPLAY TABLES (30" HIGH)	ADVANCE ORDER (Before March 10)	FLOOR ORDER (Limited Quantities)	TOTAL
_____	2'x 4' not skirted	\$ 25.00	\$ 30.00	_____
_____	2'x 4' topped & skirted	\$ 45.00	\$ 50.00	_____
_____	2'x 6' not skirted	\$ 25.00	\$ 30.00	_____
_____	2'x 6' topped & skirted	\$ 45.00	\$ 50.00	_____
_____	2'x 8' not skirted	\$ 25.00	\$ 30.00	_____
_____	2'x 8' topped & skirted	\$ 45.00	\$ 50.00	_____
	<b>RAISED DISPLAY TABLES (42" HIGH)</b>			
_____	2'x 4' not skirted	\$ 25.00	\$ 30.00	_____
_____	2'x 4' topped & skirted	\$ 45.00	\$ 50.00	_____
_____	2'x 6' not skirted	\$ 25.00	\$ 30.00	_____
_____	2'x 6' topped & skirted	\$ 45.00	\$ 50.00	_____
_____	2'x 8' not skirted	\$ 25.00	\$ 30.00	_____
_____	2'x 8' topped & skirted	\$ 45.00	\$ 50.00	_____
	<b>CHAIRS</b>			
_____	Folding Chairs	\$ 4.00	\$ 6.00	_____
_____	High Director Chairs – Black or Red (Circle One)	\$ 7.00	\$ 9.00	_____
	<b>CARPETING</b>			
_____	9'x 10' (single booth) – Black or Red (Circle One)	\$ 60.00	\$75.00	_____
	<b>MISCELLANEOUS</b>			
_____	Floor standing easel	\$ 15.00	\$ 20.00	_____
_____	30" round cocktail table (40" High) w/white linen	\$ 40.00	\$ 50.00	_____
_____	46" round table (30" high) w/white linen	\$ 40.00	\$ 50.00	_____
_____	TV with stand (40" plus)	\$250.00	-----	_____

**Return order and payment to:**

**Wolf River Expo Services LLC**

mail: PO Box 46 · Black Creek, WI 54106

email: Jessica@wolfriverexpo.com | fax: 920.376-9977

\*\*If paying by credit card, complete the credit card authorization form.

**SUBTOTAL:\$** \_\_\_\_\_

**SALES TAX 5.6%:\$** \_\_\_\_\_

**TOTAL:\$** \_\_\_\_\_

Company Name: \_\_\_\_\_ Booth #: \_\_\_\_\_

Ordered By: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Signature: \_\_\_\_\_

At-Show Contact Person: \_\_\_\_\_ Cell Phone: \_\_\_\_\_



**SHIPPING INFORMATION** **ADVANCE WAREHOUSE ADDRESS**

1. All shipments must be sent prepaid. Collect shipments will be refused.
2. Shipments must arrive at our location no later than **March 9, 2020**.
3. Please be advised that there is not always someone present at our location, so please do not require signature for delivery. If you do require signature, Wolf River Expo Services LLC cannot guarantee that someone will be present to sign and shipment may be delayed. Please advise if shipment will be shipped other than UPS/FedEx, etc. so arrangements can be made.
4. Shipments received without receipts, freight bills or specified unit counts on the receipts or freight bills, such as UPS or van lines, will be delivered to the exhibitor's booth without guarantee of piece count or condition. Wolf River Expo LLC will assume no liability for such shipments. Consignment or delivery of a shipment to Wolf River Expo LLC, or its subcontractors by an Exhibitor or Shipper on behalf of the Exhibitor will be construed as an acceptance by the Exhibitor of the freight terms, conditions and rates listed.

\*Label each piece of your shipment(s) as follows:

TO: (YOUR COMPANY NAME & BOOTH #)  
 Greater Milwaukee Golf Show  
 c/o Wolf River Expo Services  
 W4912 Burdick Road  
 Black Creek, WI 54106

Receiving Dates: **February 28, 2020 until March 9, 2020**  
 (Please contact us if you need to ship earlier.)

**CONTACT INFORMATION**

**Wolf River Expo Services LLC**  
**Jessica Cegielski**  
**920.540.8973 or**  
**Jessica@wolfriverexpo.com**

**INSURANCE**

Be sure your materials are insured from the time they leave your company until they are returned after the show. It is suggested that exhibitors arrange all risk coverages "riders" through your existing policies. **Wolf River Expo Services, LLC is not responsible for the security of items after they are delivered to each booth or until items are picked up at the booth for reloading at the close of the show. Please take all necessary precautions.**

**DRAYAGE RATE SCHEDULE & PAYMENT CALCULATION**

Rate below includes receipt of your freight, and delivery to booth at the convention site. Return shipment will provide and additional form and charge.

**Advanced Shipments to Warehouse:**

\$55 per 100 lbs. (cwt)

For shipments greater than 100 lbs. use the following formula to calculate your charges:

Weight of Shipment \_\_\_\_\_ divided by 100 = \_\_\_\_\_ (round up to next whole #) = \_\_\_\_\_ x \$55.00 = \$ \_\_\_\_\_ Total Due

**ESTIMATED TOTAL FREIGHT HANDLING CHARGES DUE: \$ \_\_\_\_\_**

Description of shipment (required): \_\_\_\_\_

**Payment Details:**

Payment by check or credit card is due in full by March 9, 2020. Complete the Credit Card Authorization form for credit card charges.

Mail payment and form to: Wolf River Expo Services LLC  
 PO Box 46  
 Black Creek, WI 54106

**Greater Milwaukee Golf Show – Wisconsin State Fair Park, March 13-15, 2020**

**Company Name:** \_\_\_\_\_ **Booth #:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**Ordered By:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Greater Milwaukee Golf Show**  
**March 13-15, 2020**  
**Wisconsin State Fair Park Expo Building**



Dear Exhibitor,

To guarantee the services you desire, please email your order along with completed credit card authorization form below. We accept checks (payable to Wolf River Expo Services LLC) or credit cards for payments. Please indicate your intentions below:

- We will be mailing a check, along with order(s), postmarked by March 9, 2020. Please do not process the credit card information listed below.
  
- We prefer to pay for the indicated services with the credit card information provided.

**CREDIT CARD AUTHORIZATION**

Company Name: \_\_\_\_\_ Booth #: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Circle One:     MasterCard             Visa             Discover

Card Number:    \_\_\_\_ - \_\_\_\_ - \_\_\_\_ - \_\_\_\_

Expiration Date: \_\_\_\_ / \_\_\_\_     Card Security Code: \_\_\_\_

Cardholder's Address (if different than above):

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cardholder's Name (print): \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

**Wolf River Expo Services LLC**  
**PO Box 46 | Black Creek, WI 54106**  
**Phone: 920.540.8973 | Fax: 920.376.9977 | Email: Jessica@wolfriverexpo.com**